

Watson town Borough

Zoning Permit Frequently Asked Questions

When do I need a Zoning Permit?

Zoning permits and all applicable fees shall be required for the following items:

- New structures
- Fences
- Storage Sheds (regardless of size)
- Detached garages (regardless of size)
- Accessory structures
- Change of use of structures
- Sidewalks and driveways
- Above ground swimming pools (over 24 inches in depth)
- Decks
- Conversion of structures
- Parking lots or parking areas
- Carports
- Mobile home placement
- Signs
- All non-residential construction

How much is the Zoning Permit fee?

Fee Schedule. (Resolution 2010-02R)

Residential Zoning Permit:

Cost of Construction

\$.01 to \$1,000.00	\$50.00
\$1,000.00 to \$50,000.00	\$50.00 + \$2.00 each additional \$1,000.00 or part thereof over \$1,000.00
\$50,001.00 to \$100,000.00	\$120.00 + \$2.00 each additional \$1,000.00 or part thereof over \$50,000.00
\$100,001.00 to no limit	\$170.00 + \$1.00 each additional \$1,000.00 or part thereof over \$100,000.00

Mobile Home Placement :	\$250.00
Non-residential Zoning Permit:	\$150.00

SAMPLE PERMIT FEE:

Total Cost of Construction (rounded to the nearest \$1,000.00) \$57,000.00
 (Includes entire fair market value of the project, such as excavation, labor & materials)

$\$57,000 - \$1,000 = \$56,000$

$56 \times \$2.00 = \112.00

$\$112.00 + \50.00 (base fee) = **\$162.00 Permit Fee due to Watson town Borough**

Where can I get a Zoning Permit Application?

You may obtain a Zoning Permit Application by:

- Visiting the Watson town Borough website at <http://www.watson townpa.info/site/Zoning.aspx>
- Visiting the Borough Office during normal business hours of 7:00 am – 5:00 pm Monday through Thursday and 7:00 am – 4:00 pm Friday

What do I do with my completed Zoning Permit Application?

Once you have completed all of the applicable section of the application you may either drop the application package off at the Borough Hall during normal business hours. The Watson town Borough Hall is located at 318 Main St. or you may mail the application to:

Watson town Borough
 Attn. Zoning Officer
 P.O. 273
 Watson town, PA 17777

How long will it take until I get my Zoning Permit?

Most application are reviewed within 7 – 10 business days. Once the application has been reviewed, a copy of the Zoning Permit placard will either be mailed directly to the applicant or if the project requires a building permit, the placard will be forwarded to the Building Code Official and be issued with the building permit.

Who do I contact with questions regarding the Zoning Permit Application or zoning in general?

The Borough has hired Light-Heigel and Associates to serve as the zoning administrator. You may contact Ed Wenger of Light- Heigel at (800) 257-2190 or email him at EWenger@Light-Heigel.com