

**Watson town Borough
Council Meeting
December 9, 2019**

OPENING: The December 9, 2019 Watson town Borough Council Meeting was called to order by President Greg Miller at 7:00 pm. The meeting was held in Council Chambers at 318 Main Street, Watson town. The opening prayer was given by Mayor Russell McClintock, followed by the Pledge of Allegiance to the American Flag.

MEMBERS PRESENT: Members present were President Greg Miller, Vice President Ken Hollenbach, Todd Moyer, Dan Folk, Fred Merrill Mayor Russell McClintock, Attorney Jon DeWald, Chief of Police Rodney Witherite, Borough Manager Jay Jarrett and Secretary/Treasurer Brendi Brooke. Harry Hefty was absent.

OTHERS PRESENT: Kevin Mertz, Vera Young, Ralph Young, Dale Winder, Gene Kilgus, Charlotte McClintock, Millie Reynolds, Buzz Reynolds, Julia Erb, Brent Frey, Dave Hontz, Stacie Adam, Dennis Confer and Janet Rump.

APPROVAL of MINUTES: Dan Folk made a motion, seconded by Fred Merrill to approve the November 12, 2019 Council Meeting minutes and the minutes from the November 25, 2019 Committee Workshop. A roll call vote was taken as follows:

Merrill	- yes	Hollenbach	- yes
Hefty	- absent	Folk	- yes
Moyer	- yes	Miller	- yes

All in favor. Motion carried.

BILLS & TRANSFERS: Fred Merrill made a motion, seconded by Ken Hollenbach to approve December's bills and transfers in the amount of \$180,290.70. A roll call vote was taken as follows:

Moyer	- yes	Miller	- yes
Hollenbach	- yes	Merrill	- yes
Folk	- yes		

All in favor. Motion carried.

VISITORS: The Mayor read a proclamation regarding Buzz's Pizza and Subs 50th anniversary. A round of applause followed. Charlotte McClintock presented Buzz and his wife with flowers; Buzz thanked everyone.

THANK YOU: Brendi read a thank you from Julia Erb regarding the grand opening of Morning Glories Flowers and Gift Shoppe.

COMMITTEES:

FINANCE: nothing at this time

CEMETERY: nothing at this time

ELECTRIC: Jay said an electric ordinance will be prepared and possibly presented for Council's review at January's Committee Workshop.

INSURANCE: Jay said he met with EHD and our coverage has been continued for another year.

PARKS & RECREATION: nothing at this time

PROTECTION TO PERSONS & PROPERTY: The Mayor said the Police Department continues to be busy protecting our citizens.

STREETS & HIGHWAY: nothing at this time

WASTE MANAGEMENT: nothing at this time

2020 BUDGET: Dan Folk made a motion, seconded by Todd Moyer to accept the 2020 Budget. A roll call vote was taken as follows:

Moyer	- yes	Miller	- yes
Hollenbach	- yes	Merrill	- yes
Folk	- yes		

All in favor. Motion carried.

ORDINANCE 2019-02: A motion was made by Ken Hollenbach, seconded by Fred Merrill to approve Ordinance 2019-02, establishing the Borough's tax millage rate at 18.25. A roll call vote was taken as follows:

Hollenbach	- yes	Merrill	- yes
Folk	- yes	Moyer	- yes
Miller	- yes		

All in favor. Motion carried.

**2020
MEETING
DATES:**

Fred Merrill made a motion, seconded by Todd Moyer to approve the 2020 meeting dates. A roll call vote was taken as follows:

Folk	- yes	Moyer	- yes
Miller	- yes	Hollenbach	- yes
Merrill	- yes		

All in favor. Motion carried.

ACTION PLAN:

Ken Hollenbach made a motion, seconded by Dan Folk to approve Watsontown's Action Plan as presented by Tom Hetherington of the Planning Commission. A roll call vote was taken as follows:

Miller	- yes	Hollenbach	- yes
Merrill	- yes	Folk	- yes
Moyer	- yes		

All in favor. Motion carried.

**LIGHT-
HEIGEL
RETAINED:**

Todd Moyer made a motion, seconded by Dan Folk to retain Light-Heigel as the Borough's Code Enforcement firm at a cost of \$67/hour for property maintenance and \$65/hour for zoning administration. A roll call vote was taken as follows:

Merrill	- yes	Folk	- yes
Moyer	- yes	Miller	- yes
Hollenbach	- yes		

All in favor. Motion carried.

**PAY
INCREASES:**

Dan Folk made a motion, seconded by Todd Moyer to approve the pay increases for employees not covered by collective bargaining agreements. A roll call vote was taken as follows:

Moyer	- yes	Miller	- yes
Hollenbach	- yes	Merrill	- yes
Folk	- yes		

All in favor. Motion carried.

**SEWAGE
ENFORCEMENT:**

Ken Hollenbach made a motion, seconded by Fred Merrill to name James Sanders as the Borough's Sewer Enforcement Officer for 2020 and Kenneth Young as the alternate. A roll call vote was taken as follows:

Hollenbach	- yes	Merrill	- yes
Folk	- yes	Moyer	- yes
Miller	- yes		

All in favor. Motion carried.

**HEFTY –
CIVIL SERVICE
COMMISSION:**

A motion was made by Todd Moyer, seconded by Ken Hollenbach to appoint Harry Hefty to the Civil Service Commission for a 6 year term. A roll call vote was taken as follows:

Folk	- yes	Moyer	- yes
Miller	- yes	Hollenbach	- yes
Merrill	- yes		

All in favor. Motion carried.

**YEVICS –
PLANNING
COMMISSION:**

A motion was made by Ken Hollenbach, seconded by Todd Moyer to appoint Jillian Yevics to the Planning Commission for a 4 year term. A roll call vote was taken as follows:

Miller	- yes	Hollenbach	- yes
Merrill	- yes	Folk	- yes
Moyer	- yes		

All in favor. Motion carried.

**CRISWELL –
ZONING
HEARING BOARD:**

A motion was made by Ken Hollenbach, seconded by Fred Merrill to appoint Connie Criswell to the Zoning Hearing Board for a 5 year term. A roll call vote was taken as follows:

Merrill	- yes	Folk	- yes
Moyer	- yes	Miller	- yes
Hollenbach	- yes		

All in favor. Motion carried.

**McCLINTOCK -
FIRE BOARD**

A motion was made by Dan Folk, seconded by Todd Moyer to appoint Russ McClintock to the Fire Board for a 4 year term. A roll call vote was taken as follows:

Moyer	- yes	Miller	- yes
Hollenbach	- yes	Merrill	- yes
Folk	- yes		

All in favor. Motion carried.

VACANCIES:

Jay spoke briefly regarding the current vacancies on the Zoning Hearing Board and the Planning Commission.

**EMPLOYEE
GIFT CARDS:**

Ken Hollenbach made a motion, seconded by Dan Folk approving Lingle's gift cards for employees in the amount of \$25.00. A roll call vote was taken as follows:

Hollenbach	- yes	Merrill	- yes
Folk	- yes	Moyer	- yes
Miller	- yes		

All in favor. Motion carried.

REPORTS:

MAYOR:

The Mayor thanked everyone involved with Santa Claus coming to town last Friday night. He also thanked Harry Hefty and Ken Hollenbach for their service to the Borough.

POLICE:

written; the Chief also said the donated vehicle is being converted to the K-9 unit full-time in January.

**FIRE &
AMBULANCE:**

written

**EMERGENCY
MGMT.:**

nothing to add

**CODE
ENFORCEMENT:**

written

SOLICITOR:

nothing to add

**BOROUGH
MANAGER:**

written

PUBLIC WORKS:

written

**BOROUGH
SECRETARY:**

Brendi spoke regarding the Christmas Program; she asked for volunteers and spoke of the "new toy workshop".

Brendi thanked Brent Frey, the Public Works Department and Linda Boyer for their help with decorating the office for Christmas.

FYI's:

- Planning Commission Meeting – December 16, 2019 @ 7:30 pm
- Committee Workshop – **CANCELLED**
- Re-Organization Meeting & Regular Meeting combined –
Monday, January 6, 2020 @ 7:00 pm

**UPCOMING
HOLIDAYS:**

President Miller reminded the public of the following upcoming Borough holidays of which the Borough Office & Public Works Department are closed:

Tuesday, December 24, 2019
Wednesday, December 25, 2019
Tuesday, December 31, 2019
Wednesday, January 1, 2020

ADJOURNED:

There being no further business to come before Council, the meeting was adjourned at 7:17 pm.

Respectfully submitted,

Brendi L. Brooke
Secretary/Treasurer