

**Watsonstown Borough
Council Meeting
February 8, 2016**

OPENING: The February 8, 2016 Watsonstown Borough Council Meeting was called to order by President Janet Rump at 7:30 pm. The Mayor gave the opening prayer, followed by the Pledge of Allegiance to the American Flag.

MEMBERS Members present were President Janet Rump, Dan Folk, Greg Miller, Ken Hollenbach, Joshua Fogelman, Mayor David Hontz, Solicitor Randall Sees, Borough Manager Jay Jarrett, Chief of Police Rodney Witherite and Secretary/Treasurer Brendi Brooke. Vice President Harry Hefty was absent.

OTHERS PRESENT: Sandy Hendricks, Pat Yeager, Robert Brown, Sue Snoddy, Brian Harrison, Diana Johnson of WABA, Kevin Mertz, Buzz Reynolds, Becky Hontz, David Plotts, Dave Powell, Steph Kilgus, Bob Frey, Lisa Davis, Erica Frey, Virginia Wirth and Judy Bergman.

APPROVAL of MINUTES: A motion was made by Ken Hollenbach, seconded by Joshua Fogelman, approving the minutes from the January 4, 2016 Council Meeting and the minutes from the January 18, 2016 Committee Meeting. A roll call vote was taken as follows:

Rump	- yes	Hollenbach	- yes
Hefty	- absent	Folk	- yes
Fogelman	- yes	Miller	- yes

All in favor. Motion carried.

BILLS & TRANSFERS: A motion was made by Dan Folk, seconded by Greg Miller to approve January's bills and transfers in the amount of \$293,152.40. A roll call vote was taken as follows:

Fogelman	- yes	Miller	- yes
Hollenbach	- yes	Rump	- yes
Folk	- yes		

All in favor. Motion carried.

WABA PRESENTATION: Diana Johnson and Pam Lenig of the Watsonstown Area Business Association presented President Janet Rump who represents the Watsonstown Borough with the 2015 Member of the Year Award. The

award was presented in memory of Edie Moser. A round of applause followed.

SUE SNODDY: Sue Snoddy read a statement on behalf of the Ruth Ritter family of 20 East Third Street and their donation of the Algert Fountain to the Watsonstown Borough. She continued by reading a letter from Rick Buck of Norman E. Buck & Sons Plumbing and Heating. Buck's is honored and requests the Borough to consider setting the fountain at their grass location at the corner of Brimmer Avenue and Main Street. Sue passed around a picture of the fountain from 1907 and spoke briefly regarding the fountain. Sue concluded by saying if possible, next year during the Borough's 150 year celebration the family would like to arrange a dedication plaque in honor of John and Ruth Ritter. Solicitor Sees said there was no need to have a motion to accept the donation.

APPROVAL TO ADVERTISE – CANAL BOAT LIGHTING INSTALLATION: Dan Folk made a motion, seconded by Ken Hollenbach to advertise the Canal Boat Lighting installation. A roll call vote was taken as follows:

Hollenbach	- yes	Rump	- yes
Folk	- yes	Fogelman	- yes
Miller	- yes		

All in favor. Motion carried.

INVOICE FOR CANAL BOAT LIGHTING: Greg Miller made a motion, seconded by Dan Folk to pay the Friedman Electric invoice for the Canal Boat Lighting in the amount of \$14,346.75. The invoice is to be paid from the Electric Fund, using line item 442.220 for materials and supplies. A roll call vote was taken as follows:

Hollenbach	- yes	Rump	- yes
Folk	- yes	Fogelman	- yes
Miller	- yes		

All in favor. Motion carried.

AUXILIARY POLICE CHECKING ACCOUNT CLOSED: A motion was made by Ken Hollenbach, seconded by Joshua Fogelman to close the Auxiliary Police Checking Account; the balance of \$664.68 will be transferred to the General Fund. A roll call vote was taken as follows:

Folk	- yes	Fogelman	- yes
Miller	- yes	Hollenbach	- yes
Rump	- yes		

All in favor. Motion carried.

**ZONING
HEARING
BOARD
APPOINTMENT:**

A motion was made by Ken Hollenbach, seconded by Greg Miller to appoint Erica Frey to the Zoning Hearing Board. A roll call vote was taken as follows:

Miller	- yes	Hollenbach	- yes
Rump	- yes	Folk	- yes
Fogelman	- yes		

All in favor. Motion carried.

WEBINAR:

President Rump announced a Zoning Hearing Board Webinar on March 16th and 17th in Council Chambers from noon to 1 pm. Anyone interested is invited to attend.

**CHUCK BECK'S
INVOICE:**

Dan Folk made a motion, seconded by Greg Miller to approve the payment of Chuck Beck's invoice in the amount of \$750.00. A roll call vote was taken as follows:

Rump	- yes	Folk	- yes
Fogelman	- yes	Miller	- yes
Hollenbach	- yes		

All in favor. Motion carried.

**WARRIOR
RUN FIRE
DEPARTMENT -
CARNIVAL:**

The Council is in receipt of a request for the Warrior Run Fire Department's use of the park for their carnival June 13-18, 2016. They will need use of the park from June 7-21, 2016. The pet parade will be held on June 14th at 7:00 pm and the firemen's parade will be held on June 18th at 4:00 pm. Dan folk made a motion, seconded by Greg Miller to approve their request. A roll call vote was taken as follows:

Fogelman	- yes	Miller	- yes
Hollenbach	- yes	Rump	- yes
Folk	- yes		

All in favor. Motion carried.

**ORDINANCE
NO. 2016-01:**

President Rump asked for a motion to approve the ordinance that changes the residency requirements for the Borough Manager. The motion was made by Ken Hollenbach, seconded by Joshua Fogelman. A roll call vote was taken as follows:

Fogelman	- yes	Miller	- yes
Hollenbach	- yes	Rump	- yes
Folk	- yes		

All in favor. Motion carried.

**PLANNING
COMMISSION
APPOINTMENTS:**

President Rump said Council was in receipt of a letter from the Planning Commission regarding the appointment and re-appointment of members. She read over the officers as listed in the letter; it was also decided that no additional member was needed to replace Ken Hollenbach. A motion was made by Ken Hollenbach, seconded by Greg Miller to accept the appointments. A roll call vote was taken as follows:

Hollenbach	- yes	Rump	- yes
Folk	- yes	Fogelman	- yes
Miller	- yes		

All in favor. Motion carried.

**SESQUI-
CENTENNIAL
CHECKING
ACCOUNT:**

President Rump said letters have been sent out to businesses regarding the Sesquicentennial celebration and donations are being received. Joshua Fogelman made a motion to open a Sesquicentennial checking account, a second was given by Dan Folk. A roll call vote was taken as follows:

Folk	- yes	Fogelman	- yes
Miller	- yes	Hollenbach	- yes
Rump	- yes		

All in favor. Motion carried.

JESVIC 5K:

President Rump said Council was in receipt of a letter regarding the JesVic 5K. It will be held on Saturday, June 4, 2016 at 9 am. The letter also thanked Watsontown for its continued support; last year raising over \$11,000.00 for families struggling with medical bills. The letter states that this will be the last JesVic 5K held. A motion was made by Ken Hollenbach, seconded by Dan Folk approving the JesVic 5K. A roll call vote was taken as follows:

Folk	- yes	Fogelman	- yes
Miller	- yes	Hollenbach	- yes
Rump	- yes		

All in favor. Motion carried.

**BALLAST
FOR FLAG AT
8th STREET
PARK:**

Dan Folk made a motion, seconded by Greg Miller to approve the purchase of a replacement light that shines on the flag at the 8th Street Park, in the amount of \$377.16 from Schaedler Yesco Distribution. A roll call vote was taken as follows:

Miller	- yes	Hollenbach	- yes
Rump	- yes	Folk	- yes
Fogelman	- yes		

All in favor. Motion carried.

**TRAINING
APPROVED:**

Dan Folk made a motion, seconded by Joshua Fogelman approving Mike Messinger and Levi Watson's attendance at the AMP PA Conference at Cabela's on Thursday, March 24, 2016 and the AMP Metering Course in Ohio on March 15 – 17, 2016. A roll call vote was taken as follows:

Rump	- yes	Folk	- yes
Fogelman	- yes	Miller	- yes
Hollenbach	- yes		

All in favor. Motion carried.

**CEMETERY
FLAGSTAFF
LIGHTING:**

The Mayor asked if the light on the flagstaff at the cemetery could be checked; the lighting is not on the flag. President Rump said she would have the Cemetery Committee and Greg Brouse check into the lighting.

**DUMPING at
the CEMETERY:**

After a lengthy discussion, Joshua Fogelman made a motion, seconded by Ken Hollenbach, giving Greg Brouse permission to put a chain/rope/cable across at the new cemetery in another attempt to discourage dumping at the cemetery.

Fogelman	- yes	Miller	- yes
Hollenbach	- yes	Rump	- yes
Folk	- yes		

All in favor. Motion carried.

**PUBLIC
WORKS
PART-TIME
LABORERS:**

A motion was made by Joshua Fogelman, seconded by Dan Folk to advertise for (3) temporary part-time laborers to help with snow removal and grass cutting to work on an as needed basis. A roll call vote was taken as follows:

Fogelman	- yes	Miller	- yes
Hollenbach	- yes	Rump	- yes
Folk	- yes		

All in favor. Motion carried.

**MAYOR'S
REPORT:**

none

EXECUTIVE SESSION: The Mayor asked for an Executive Session following tonight's meeting for possible litigation. He said they would not be returning to Public Session.

POLICE REPORT: written

ED WENGER - CODE ENFORCEMENT: Chief Witherite said he recently met with Ed Wenger of Light Heigel regarding property maintenance in the Borough; he is replacing Jeff Kanezo with regards to code enforcement in the Borough. They went over problematic properties and issues here in the Borough. Ed hopes to come to the next Council Meeting.

KESLEY'S DREAM: Chief Witherite said the Borough will host Kesley's Dream, a 5K, on March 26, 2016 with a rain date of April 2, 2016. The Chief said he discussed with Dan Folk about possibly utilizing some of the Borough crew. He will talk with the Borough Manager and Council regarding it later.

CHAIN of COMMAND: President Rump reminded everyone that contact with Light-Heigel will be returned to the Borough Manager. She also said that Light-Heigel needs reminded to contact the Borough Manager before contacting the Solicitor as well.

FIRE & AMBULANCE: written

EMERGENCY MANAGEMENT: nothing at this time

CODE ENFORCEMENT: written

BOROUGH SOLICITOR: nothing

SOLICITOR RANDALL SEES: President Rump said Solicitor Tira has a conflict with the second week of the month so Solicitor Randall Sees will continue to fill in. She thanked Solicitor Sees.

SAM'S CLUB MEMBERSHIP: Brendi asked if Council was interested in renewing its Sam's Club membership. After a brief discussion, a motion was made by Joshua Hollenbach, seconded by Dan Folk, to discontinue the Borough's Sam's Club membership. A roll call vote was taken as follows:

Hollenbach	- yes	Rump	- yes
Folk	- yes	Fogelman	- yes
Miller	- yes		

All in favor. Motion carried.

**2016
CONSERVATION
DISTRICT
FORUM:**

Brendi called Council's attention to the 2016 Conservation District Forum flyer included in Council's packets. Janet had expressed interest; she encouraged others to contact Brendi if interested.

**UTILITY
ENGINEERS
INVOICE:**

Brendi said the Borough was in receipt of an invoice from Utility Engineers (Jim Havrilla & Norm Baron) regarding the Canal Boat Lighting Project Design. She wanted to call the cost of \$2,200.00 to Council's attention. Ken Hollenbach made a motion, seconded by Joshua Fogelman to pay the invoice out of the Electric account and charge it to engineering fees (442.313). A roll call vote was taken as follows:

Folk	- yes	Fogelman	- yes
Miller	- yes	Hollenbach	- yes
Rump	- yes		

All in favor. Motion carried.

**CHRISTMAS
DECORATIONS:**

Brendi said she received a phone call from a company offering Christmas decorations, some buy 2 get 1 free. She didn't know if the Borough was interested in updating or changing current Christmas decorations. Per President Rump, the information is to be given to the Parks/Recreation Committee and the Streets/Highways Committee.

**4th of JULY
COMMITTEE
MEETING:**

Brendi said the 4th of July Committee was meeting at the Watson Inn this evening, it was the only evening they could work into their schedules. The committee said they will have their next 4th of July meeting on March 7, 2016 at 7 pm in Council Chambers.

**PLANNING
COMMISSION
MEETINGS:**

Brendi said the Planning Commission agreed to move their meetings back to the 3rd Monday of each month.

ETHIC FORMS:

President Rump reminded Council to fill out and return Ethic Forms to Brendi.

**DOGS IN
THE PARKS &
CEMETERY:**

Ken Hollenbach reminded everyone that dogs are to be on leashes in our parks and there are to be no dogs in the cemetery except for service dogs. He told people to make sure to clean up messes their dogs make in town.

President Rump said the police are going to start warning people. Chief Witherite spoke of a dog attack this morning.

**ADJOURN TO
EXECUTIVE
SESSION:**

There being no further business to come before Council, the meeting was adjourned to Executive Session at 8:15 pm.

Respectfully submitted,

Brendi L. Brooke
Secretary/Treasurer